



## CTE Chairs Meeting Minutes

October 20, 2020

Zoom Conference Call

1:00pm



*Office of Economic Development and Workforce Education*

*Los Angeles City College | 855 North Vermont Ave | Los Angeles, CA 90029 | (323) 953 – 4000 (ext.2594)*

1. **Presentation: Center for Competitive Workforce (Isabel Duran)**

- A presentation on the Center for Competitive Workforce website was done by Isabel Duran.

2. **Presentation: Career Development Coach (Brad Pollak)**

- A presentation was done by Brad Pollak to inform CTE Chairs of the opportunity for job readiness workshops.

3. **Presentation: Mental Health First Aid (Peter Parasiliti)**

- Peter Parasiliti did a presentation on the possibility of hosting an LACC Mental Health First Aid workshop for CTE Chairs.
- Victor Facio to send a Google form link/email to CTE Chairs to obtain confirmation of who would like to participate would in this workshop.

4. **Reminder/Announcements:**

- **Purchase Orders**

- i. November 15, 2020 is the deadline to submit all purchase order request.

- **Unclassified Staff**

- i. Dr. Rivera informed CTE Chairs that they must inform the Office of Economic Development & Workforce Education (EDWE) of Winter 2021 and Spring 2021 unclassified assignment request to obtain approval.

- **Coop Ed**

- i. Spring Virtual Career Fair- Is in the works

- 1. Currently CO-Op Ed Office is exploring different sites to host this event.



## CTE Chairs Meeting Minutes

October 20, 2020

Zoom Conference Call

1:00pm



2. Dr. Rivera informed CTE Chairs to inform the Office of EDWE on any ideas or suggestions for the event.

- **Apprenticeships**

- i. Alexis Medina and Alysha Marceletti are leading the effort in student outreach for apprenticeship programs.
- ii. CTE Chairs to inform the office of EDWE on any Apprenticeship opportunities.

- **EON**

- i. Office of EDWE is calling for a meeting with key faculty in early November 2020 to determine next steps.

### **5. US Dept Education FOCUS Grant**

- Dr. Rivera informed that the U.S. Dept. of Education FOCUS Grant has been awarded.
- Dr. Rivera to identify components and how they will be implemented.
  - i. Grant component 1,3,4, implement Spring 2021
  - ii. Component 2- sometime next year/fall 2021

### **6. CTE Dual Enrollment Pathways**

- CTE Office has been working with Dual Enrollment Coordinator Juan Alvarez to create pathways for CTE Departments.
- Dr. Rivera informed that a Health pathway is in the works.
- Dr. Rivera informed that the CTE Office is expanding existing pathways, such as Music, Animation, and Film Editing (Cinema)



## CTE Chairs Meeting Minutes

October 20, 2020

Zoom Conference Call

1:00pm



### 7. Fall 2020 CTE Survey Update

- Victor Facio informed CTE Chairs on current completion totals by CTE Department for the Fall 2020 CTE Survey.

### 8. Perkins Quarterly Reports 20-21

- Victor Facio informed CTE Chairs that all quarterly reports must include how Perkins funds are being used and how they are meeting approved project proposals/outcomes.